



**GOVERNMENT OF JAMMU AND KASHMIR**  
**OFFICE OF THE FINANCIAL COMMISSIONER (REVENUE), J&K, SGR.**

Advertisement Notice No. FC(Adm) 01 of 2015

D A T E D : 27 - 07 -2015

**Subject: Advertisement for the Class-IV posts (State Cadre) of Revenue Department.**

Date of receipt of application forms 30.07.2015.

Closing date of application forms 14.08.2015.

Applications on the prescribed format are invited for Class-IV posts (State Cadre) of Revenue Department as per the details given below for the candidates who:-

- a) Are permanent resident of J&K State.
- b) As on 01.01.2015 are not
  - i. Below the age of 18 years; and
  - ii. Above the age of 40 years in case of general categories/in-service candidates.
  - iii. 43 years in case of reserved category candidates.
- c) The minimum educational qualification is Matric and maximum as 10+2. The application forms will be entertained only after fulfillment of all other conditions for the post by or on the last date of receipt of application.
- d) Criteria for short listing of the candidates for interview:-
  - i. Total points for short listing: 100
  - ii. Weightage to be given to the marks obtained in the matriculation: 90
  - iii. Points to be awarded for higher qualification (upto 10+2): 10
  - iv. The prescribed qualification reflect the bare minimum requirement of the job and mere possession thereof does not entitle the candidate for interview.

e) Criteria for selection:-

Item No.	Name of the post	Department	Cadre	No. of posts with breakup		Prescribed qualification/criteria
1.	Class-IV	Revenue	State	OM	12	Minimum Matric and Maximum 10+2 <b>Criteria:</b> Matric : 60 points 10+2 : 20 points. Viva-voce: 20 points. Total : 100 points.
				RBA	04	
				SC	02	
				ST	02	
				ALC	01	

- f) The application form should be accompanied with attested copies of the following certificates:-
- i. Permanent Resident Certificate.
  - ii. Matriculation Certificate.
  - iii. Date of birth Certificate.
  - iv. Academic Qualification Certificates along with marks certificate of 10<sup>th</sup> and 12<sup>th</sup>.
  - v. Reserved category certificate, if any, issued by the competent authority.
  - vi. Character certificate issued by the competent authority.
  - vii. Bank draft of Rs 100/- (Rupees one hundred only) payable at J&K Bank Moving Secretariat in the name of Financial Commissioner, Revenue, J&K.
- g) The application forms, duly filled and complete in all respects, shall be deposited by hand or through registered post by or before 14.08.2015 at the following collection centers:-

Name of District	Collection Centre
Srinagar. Budgam. Ganderbal	Office of Financial Commissioner, Revenue J&K, Srinagar
Baramulla Kupwara Bandipore	Office of Regional Director Survey & Land Records, Baramulla.
Anantnag Pulwama Shopian Kulgam	Office of Regional Director Survey & Land Records, Anantnag.
Leh	Office of Additional Deputy Commissioner, Leh.
Kargil	Office of Additional Deputy Commissioner, Kargil.
Ramban Doda Kishtwar	Office of Regional Director Survey & Land Records, Doda
Udhampur Reasi	Office of Regional Director Survey & Land Records, Udhampur.
Jammu Samba Kathua	Office of Regional Director Survey & Land Records, Jammu.
Poonch Rajouri	Office of Regional Director Survey & Land Records, Rajouri

- h) Application found incomplete in any manner during the scrutiny of applications shall be rejected without assigning any reasons to the applicant.

- i) Candidates found guilty of impersonation or submitting fraud/fabricated/tempered documents or making any incorrect or false statement, suppressing material information, shall render themselves liable for criminal prosecution.
- j) Only such candidates shall be called for interviews/viva-voce who get shortlisted on the basis of merit determined as per the criteria mentioned above.

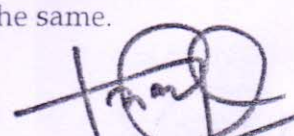
Sd/-  
Chairman  
Committee for Selection of Class-IV posts  
(State Cadre) Revenue Department.

No: FC (NG-Misc) <sup>1221-II</sup>/2015


Dated: 27-07-2015.

Copy to the:-

1. Chief Secretary, J&K, Govt. Srinagar for information.
2. Commissioner/Secretary to Govt. J&K, for information.
3. Divisional Commissioner, Jammu/Kashmir for information.
4. Secretary to Govt. Revenue Department, for information.
5. Commissioner Survey & Land Records, J&K, for information.
6. Deputy Commissioner, Central with FCR for information.
7. Regional Director, Survey & Land Records, \_\_\_\_\_ (All) for information and necessary action.
8. Additional Deputy Commissioner, Leh/Kargil for information & n/a.
9. Pvt. Secretary to Financial Commissioner (Rev).
10. I/C Web Site for uploading the same.
11. Office file (with 03 scs).

  
(Inam-Ul-Haq Siddiqui)KAS  
Member Secretary,

Committee for Selection of Class-IV posts  
(State Cadre) Revenue Department.

  
27/7/15

**APPLICATION FORM FOR THE POST OF CLASS-IV (STATE CADRE ) IN THE  
OFFICE OF FINANCIAL COMMISSIONER (REVENUE), J&K.**

Photograph

1. Post applied \_\_\_\_\_
2. Advertisement Notice No. \_\_\_\_\_
3. Name of the Applicant  
(in Block letters) \_\_\_\_\_
4. Father's Name: \_\_\_\_\_
5. Mother's Name: \_\_\_\_\_
6. Date of Birth \_\_\_\_\_
7. Permanent Address: \_\_\_\_\_
  - i. Village/Street/Mohalla/Ward No: \_\_\_\_\_
  - ii. Tehsil \_\_\_\_\_
  - iii. District \_\_\_\_\_
8. Postal Address: \_\_\_\_\_  
\_\_\_\_\_
9. Nationality \_\_\_\_\_
10. Bank Draft No. \_\_\_\_\_ Dated: \_\_\_\_\_
11. Name of the Bank \_\_\_\_\_
12. Branch: \_\_\_\_\_
13. Contact No. \_\_\_\_\_
14. Academic Qualification:

S. No.	Examination passed	Roll No.	Board/University	Marks obtained	% of marks	Remarks

15. Are you a permanent resident of J&K State \_\_\_\_\_
16. Category: OM/ST/SC/ALC/RBA/ Physically Handicapped / Ex-Servicemen/ OSC \_\_\_\_\_

18. **Declaration:-**

- (a) I hereby declare that the information filled in the application form are true and correct to the best of my knowledge and belief.
- (b) I understand that any wilful mis-representation of facts or concealment of information shall result in the cancellation of my candidature.
- (c) I have not been arrested/prosecuted or involved in any criminal case or convicted by a court of law. (if otherwise, please provide details separately).

Signature of the candidate

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**RECEIPT OF APPLICATION FORM**

Received application form from Shri/Miss/Smt.  
\_\_\_\_\_ along with Bank draft No. \_\_\_\_\_ today on  
\_\_\_\_\_ for the post of \_\_\_\_\_.

Signature of recipient.