

Agenda for meeting to be held on 01.03.2016 & 03.03.2016 with Assistant Commissioners Revenue of Jammu Division and Kashmir Division respectively.

1. Updation of Land Records:

- Status of Girdawari, attestation of Mutations and Jamabandies, Distribution of Pass Books etc.
- Writing of Quadrennial Jamabandi especially in District Jammu and Srinagar which are being taken up for computerization of land records through outsourcing by M/S RAMTECH Software Solution Pvt. Ltd.
- Discussion on Settlement and implementation of NLRMP through outsourcing.
- Details regarding No. of village Notified, No. of villages completed, RoR deposited and present status thereof.

2. Budget Matters:

- Timely submission of Quarterly Progress Reports regarding Budget allotted/ expenditure made on quarterly basis.
- Clearance of pending Audit Paras/Draft Paras.
- Physical verification of Stocks/Stores.

- Timely submission of voucher-wise statements.
 - Timely submission of B-13 Statements.
 - Status regarding damaged structures/vehicles during flood of September, 2014.
 - Information regarding Bank Accounts with details of amount other than salary.
 - List of employees appointed on or after 01.01.2010 under New Pension Scheme.
 - Recovery position of Revenue targets fixed both Tax/Non-tax Revenue during the current financial year 2015-16.
3. System of public grievance redressal in the office. Implementation of J&K Public Service Gurantee Act and RTI Act, disposal of cases thereof.
 4. Status regarding timely submission of Monthly Tour Diaries.
 5. Status of pending Revenue Court cases and other court cases.
 6. Status of Patwar Khanas. Inspection of Patwar Khanas and report of Karguzari thereof.

7. **Removal of Encroachment**

- Status regarding implementation of Judgement of Hon'ble Supreme Court titled "*Jagpal Singh Vs State*" and Eviction Policy framed by the Government vide Government Order No. Rev/Lit/218 of 2011 dated 28.11.2011 pursuant to aforesaid judgement for removal of encroachment of State, Kahcharai and Common lands;

8. **Land Acquisition Cases**

- Status of land acquisition case in the District concerned including National Highway, PMGSY etc.
- Details of disbursement of compensation regarding land acquisition in the District up-to-date statement thereof;

9. Status of land Alienation cases (Change of land use);

10. Status of various certificates issued by Assistant Commissioners;

11. Status of departmental SRO 43 cases pending in the District

12. Vacancies position in the District with regard to Patwaries and GQs.

13. Status regarding issuance of Seniority lists Executive as well as Ministerial staff in the District
14. Status regarding conducting of Departmental Promotion Committee.
15. Status regarding Regular Departmental Inquiries of Vigilance Cases.
16. Position of undisbursed levy under J&K Agr. Ref. Act.