

FAX. NO. 0191-2471221

TEL:- 0191-2470506



**GOVERNMENT OF JAMMU AND KASHMIR**  
**OFFICE OF THE FINANCIAL COMMISSIONER (REVENUE) J & K**  
*Rail head Complex, J & K Jammu*

**Subject:-Drawal of salary in favour of Subordinate Staff.**

**Circular**

As the funds under various object heads have been released in favour of the concerned DDO's as per their revised estimates for the financial year 2015-16 which also included the pending liabilities on a/c of salary for the previous financial year. It has been noticed that some DDO's have not cleared the salary claims especially of Patwaris selected by BOPEE during the year 2013-14.

It is, therefore enjoined upon all the Drawing and Disbursing Officers to ensure drawal of salary in respect of their establishment and no liability of the current financial year be carried forward to the next financial year as the sufficient funds have already been released in time under object head 001- Salary and 641- Pensionary charges (NPS).

The DDO's are also required to furnish the status of funds already released under object head 009-Rent, Rate & Taxes. A tentative excess & Surrender statement of funds under 009- RRT if not required, be furnished to this office through return fax or through e-mail- jkfinancial cr.ao @ gmail.com enabling this office to allocate the said funds under object- head (RRT) to other DDO's where it is urgently required.

Any deviation or lapse in adhering to the instructions issued by this office from time to time for effective financial management shall be viewed seriously and concerned DDO's shall be held personally responsible.

Sd/-

Financial Commissioner (Rev)

NO: - FC (Bgt) 725/2010-11

Dated: - 16 -03 -2016.

Copy to the:-

1. Divisional Commissioner Jammu/Kashmir for information.
2. Commr. Survey & Land Records J&K, Jammu.
3. Deputy Commissioner \_\_\_\_\_ for Information.
4. Regional Director Survey & Land records \_\_\_\_\_
5. Sub-Divisional magistrate/ SDM/ADO \_\_\_\_\_
6. Principal Revenue Training Instt. Jammu/Srinagar
7. Asstt. Commissioner Nazool Jammu/Srinagar
8. Joint Director (P&S) with F.C.R
9. Collector Agrarian/Collector Land Acquisition \_\_\_\_\_
10. Tehsildar \_\_\_\_\_ for Information
11. Tehsildar Consolidation \_\_\_\_\_
12. Incharge NIC Rail Head Complex Jammu for updation on official Website
13. Pvt. Secretary to Financial Commissioner (Rev) for information.
14. Nazir Main Office.

(R. M. Malik)

Administrative Officer

16/3/2016



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GOVERNEMENT OF JAMMU AND KASHMIR  
OFFICE OF THE FINANCIAL COMMISSIONER (REVENUE),  
Rail Head Complex, J&K, Jammu

Most urgent

The Divisional Commissioner, Jammu/ Kashmir  
The Commissioner Survey & Land Records J&K, Jammu  
The Deputy Commissioner, \_\_\_\_\_  
The Regional Director Survey & Land Records, \_\_\_\_\_  
The Sub Divisional Magistrate, \_\_\_\_\_  
The Collector Agrarian Reforms, \_\_\_\_\_  
The Principal Revenue Training Instt. Jammu/Srinagar  
The Assistant Commissioner Nazool, Jammu/Srinagar  
The Collector Land Acquisition \_\_\_\_\_  
The SDM/ Area Development Officer \_\_\_\_\_  
The Tehsildar Territorial \_\_\_\_\_  
The Tehsildar Consolidation, \_\_\_\_\_

No:-FC (Bgt) 48 / 2011-12

Dated: - 16 - 03- 2016

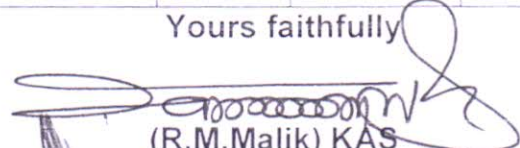
Subject: -Final Excess and Surrender Statement for the year 2015-16

Sir,

Regarding the subject cited above, I am directed to request you to kindly furnish the final excess and surrender statement under Major Head 2053-Distt.Adm, 2029-Land Revenue, 2506-Land Reforms and 2071-Pension and other retirement benefits for the year 2015-16 under all object heads like Salary, TE, Telephone, POL, RRT & NPS etc as per below mentioned proforma by or before 31.03.2016 through return fax. Matter be treated most urgent:-

S. No	Name of office	Detailed Head	Funds allotted by this office during the year 2015-16	Actual expenditure upto ending 31/03/2016	Excess	Surrender	Remarks
1	2	3	4	5	6	7	8

Yours faithfully

  
(R.M.Malik) KAS  
Administrative Officer

Copy to the:-

1. Joint Director (P&S) with Financial Commissioner (Rev) 16/3/2016
2. Asstt. Accounts Officer main office 16/3/2016
3. Incharge NIC Rail Head Complex Jammu for updation on official website.
4. Pvt. Secretary to Financial Commissioner Revenue

S.