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**GOVERNMENT OF JAMMU AND KASHMIR  
OFFICE OF THE FINANCIAL COMMISSIONER (REVENUE)  
J&K, SRINAGAR.**

Deputy Commissioner  
Doda.

No: *FC (Adm - Misc) 13/016*

Dated *06/10/2016*

Sub: Select list of candidates for the post of Driver under SRO 202 dated 30/06/2015 (Revenue Department) District Cadre Doda selection made by the J&K Service Selection Board, Srinagar vide Advertisement Notice No. 06 of 2015 dated 01/09/2015.

- Ref: I. **SSB/Secy/Sel/2016/16015-21 dated 07/06/2016**  
II. **SSB/Sel/Secy/2016/19338-40 dated 31/08/2016**  
iii. **Administrative Department's Letter Nos. Rev/NG/237/2013 dated 23/08/2016 & Rev/NG/237/2013 dated 04/10/2016.**

Sir,

With reference to the subject referred to above, I am directed to enclose herewith copies of above referred communications received from the Administrative Department and to request you to kindly issue formal appointment order of **Sh. Tanveer Ahmad S/o Sh. Abdul Rashid** as Driver in the Revenue Department after verifying parentage and all other requisite documents under an intimation to this Office.

The appointee shall be allowed to join only after production/verification of the following certificates in original:

1. **Academic qualification certificate.**
2. **Date of Birth certificate.**
3. **Permanent Resident certificate.**
4. **Medical Fitness certificate.**
5. **Certificate from General Manager, DIC concerned and Deputy Director, Employment concerned to the effect that no loan under Self Employment Scheme has been taken by him.**
6. **All other relevant certificates/Documents required under norms.**

The candidature of the appointee shall be cancelled without any notice in terms of the circular instructions issued by the General Administrative Department vide circular No. 17-GAD of 2012 dated 07/06/2012. The salary of an appointee shall not be drawn till satisfactory report about verification of his character and antecedents is received from Inspector General of Police (CID) to whom a reference shall be made by the Deputy Commissioner Doda and if on verification of the certificates produced by the appointee are proved to be fake/false/ forged, the appointment shall be cancelled ab intio.

Yours faithfully

**Encl.:**

*Sunita Anand*  
**(Sunita Anand, KAS)**  
Addl. Commissioner (C)  
with Financial Commissioner (Rev)  
*6/10*  
*9/6/16*

Copy to:

1. Divisional Commissioner, Jammu for information.
2. Commr./Secretary to Govt. Revenue Department, J&K Srinagar.
3. OSD to Hon'ble Revenue Minister for information
4. Sh. \_\_\_\_\_ for information and compliance.
5. I/c NIC Control Room for uploading the same in the official website of this Office.
6. Office Order file.